



Office Use
Date added:

Second Hand Uniform Consignment Sales

- Only items in accordance with uniform policy will be accepted for re-sale. Items must be freshly laundered and be in a neat and tidy condition without damage or stains. We reserve the right to reject any unsuitable items.
- Item(s) are by the Second Hand Coordinator. The school retains 25% commission when consignment items are sold and 100% when donated items are sold. Please indicate if these items are to be:
 - Donated, or
 - Sold on consignment
- Money due to sellers will be paid at the end of each term into school accounts. Payment will be made by EFT if no longer at the school, please provide your bank details to finance officer dl.0107.finance@schools.sa.edu.au,
- Please list items INDIVIDUALLY (only complete if items are being sold on consignment).

(Office use) Tag No.	Description	Size	(Office use) Sale Amount	(Office Use) Date Sold

- If my items are unsold after a period of one year, I wish to:

- Have items returned to me
- Donate the items with no monetary return

Name: _____ Phone No: _____
 Eldest Child Name: _____ Room No: _____
 Signature: _____ Date: _____

Updated 03/05/23